# How to publish peer reviewed articles Open Access at Leiden University

# **BEFORE SUBMISSION**



### You want to publish Open Access because it

- Increases the visibility of your research and thereby your impact
- Helps you comply with funder requirements
- Helps you comply with the 100% open access policy of Leiden University

#### Know your requirements

#### Check your funder's requirements at

• <u>NWO</u> • <u>H2020</u> • <u>HorizonEurope</u> • <u>ERC</u>

A Journal Checker Tool (journalcheckertool.org) has been developed to check for PlanS compliancy.

# Check the Leiden University Open Access policy:

- 1. We encourage you follow the gold route and upload the published version to the Leiden Repository.
- 2. If that is not possible and you do not have a funder that requires immediate Open Access, then you can follow the green route to upload the publisher's version under the Taverne license with a 6 months embargo after online publication or
- 3. You can upload a version of your manuscript that complies with your journal's policy.

**GOLD** = Publication is Open Access on the publisher's website

**GREEN** = Publication is Open Access in a university repository

## AT SUBMISSION Gold and green, how to proceed? **GOLD GREEN** Does Leiden Check your journal's policy via the University have Journal Browser at openaccess.nl a deal with the publisher? Check via the Journal Browser at openaccess.nl Choose journal at doaj.org. Does the journal have an article YES NO processing charge (APC)? NO YES Check the Can you pay the charges with procedure for your journal via the your own funds? Journal Browser YES at openaccess.nl. NO Are you eligible? YES NO Can you apply for a waiver? Check with the journal Submit using YES NO your Leiden affiliation and email address Choose another iournal

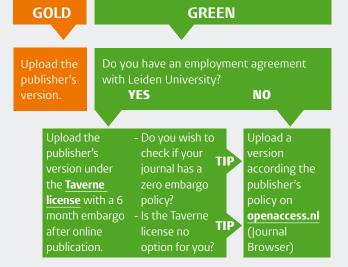
# **UPON PUBLICATION**



## Register and upload your article

At the moment of publication, register in **LUCRIS**(UL) or Converis(LUMC) and upload your peer reviewed article in the Leiden Repository. Most funders policies require you to, but it's also a mandate of Leiden University. Your article is immediately shown on your personal page and findable by Google Scholar etc.

Is your publication Gold or can you make it Green?



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