

How to publish Open Access at Leiden University

BEFORE SUBMISSION

You want to publish Open Access because it

- Increases the visibility of your research and thereby your impact
- Contributes to the ranking of Leiden University
- Helps you comply with funder requirements

Know your requirements

Check your funder's requirements at

- [NWO](#)
- [H2020](#)
- [ERC](#)

Check the Leiden University policy: Leiden University has an Open Access policy. Briefly, we encourage to follow the gold route and upload the published version to the Leiden Repository. If not possible, follow the green route to upload a version of your manuscript that complies with your journal's policy.

GOLD = Publication is Open Access on the publisher's website

GREEN = Publication is Open Access in a university repository

AT SUBMISSION

Gold and green, how to proceed?

GOLD

Does Leiden University have a deal with the publisher? Check via the Journal Browser at openaccess.nl

YES NO

GREEN

Check your journal's policy via the Journal Browser at openaccess.nl

Choose journal at doaj.org. Does the journal have an article processing charge (APC)?

NO YES

Check the submission procedure for your journal via the Journal Browser at openaccess.nl. Are you eligible?

YES NO

Can you pay the charges with your own funds?

YES NO

Can you apply for a waiver? Check with the journal

YES NO

Submit using your Leiden University affiliation and email address

Choose another journal

AFTER ACCEPTANCE

Deposit all your publications

Deposit *all* your publications in the Leiden Repository. Most funders policies require you to, but it's also a mandate of Leiden University.

This is most easily done upon registration in [LUCRIS](#).

Is your publication Gold/Green/Not Open Access?

GOLD

Upload the publisher's version.

GREEN

Upload a version according to the publisher's policy on openaccess.nl

NOT

You can always upload a preprint.

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Contact: OpenAccess@library.leidenuniv.nl



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